



## **CROSS-REGISTRATION INSTRUCTIONS FOR KENT STATE STARK STUDENTS TO TAKE A FREE CLASS AT STARK STATE COLLEGE**

This cross-registration program allows for full-time Kent State Stark students to take one free class in the fall and one free class in the spring at Stark State College. This program is not available in the summer. A letter of good standing and a copy of your schedule will be required each time you register for a free class at Stark State College.

### **ELIGIBILITY TO TAKE A FREE CLASS AT STARK STATE COLLEGE:**

- You must be a degree-seeking, full-time (12 or more credit hours) Kent State Stark student for the term desired at Stark State College.
- You must have completed a minimum of one semester at Kent State Stark (post-secondary coursework does not apply).
- You must be an Ohio resident (for tuition purposes).
- You must be in good academic standing at Kent State Stark with a 2.00 GPA or better.

### **ADMISSION & REGISTRATION AT STARK STATE COLLEGE:**

- Apply online at [www.starkstate.edu/admissions](http://www.starkstate.edu/admissions) as a TRANSIENT student. The admission fee is waived.
- Provide an official letter of good standing from Kent State Stark. Contact Kim Casto at 330-244-3245 in the Office of Student Services at Kent State Stark to obtain this letter.
- Provide Stark State College with a copy of your full-time schedule at Kent State Stark for the semester desiring one free class.
- If the Stark State College course requires a pre-requisite, a transcript from Kent State will be required. An unofficial copy will be accepted.
- Contact Wally Hoffer at [whoffer@starkstate.edu](mailto:whoffer@starkstate.edu) to register for your Stark State College class.
- Present your Stark State College schedule and Kent State Stark schedule to the Stark State Cashier's Window for processing.
- Deadline to submit completed paperwork to Stark State College is the Friday before classes begin at Stark State.